



CITY OF STAYTON
M E M O R A N D U M

TO: Mayor Henry Porter and the Stayton City Council
FROM: Susannah Sbragia
DATE: January 18, 2020
SUBJECT: Monthly Finance Department Report

December 2019 November 2019

	December 2019	November 2019
Number of Bills Mailed	2362	2362
Number of Bills Emailed	450	448
Number of Bills on Auto-Pay	746	744
Delinquent Notices Sent Out	412	0
Courtesy Delinquent Notices Sent to Landlords	91	155
Notified of Impending Shut-Off & Penalty	136	137
Customers Issued Payment Extensions	24	20
Customers with Interrupted Services Non-Payment	23	15
Services Still Disconnected	0	0
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Number of Checks Issued	124	124
Total Amount of Checks	\$501,706.44	\$805,404.87